

**LOWCOUNTRY EMMAUS COMMUNITY  
STANDING RULES  
As amended July 11, 2006 and December 12, 2006**

**General:**

Articles I and II need no clarification.

1. The Standing Rules were created only as a guide for the Lowcountry Emmaus Community and may be altered by a majority vote of a quorum. A quorum will consist of 9 (nine) members of the Board of Directors.

**Article III**

1. Membership will remain as stated in by-laws.

**Board of Directors:**

**Article IV**

1. Board meeting time and location shall be determined by the board membership based on the prevailing need(s) of said board membership. The time and location of all monthly board meetings will be published and available to the community membership.

2. The Chairman of the Board of Directors (Lay Director) shall be elected from the Board of Directors membership annually and shall serve no more than 2 (two) twelve (12) month terms.

3. A Board Member will be in charge of the monthly gatherings. A tentative schedule will be drawn up by the board membership no later than the May meeting each year.

4. A Board Member in charge of the monthly gatherings is not only responsible for finding a 4th Day Speaker, but must also supply a list of duties to other Board Members involved in the gathering and to the Reunion Group that has volunteered his/her church. An updated list of needs can be secured from the Lay Director at any time.

5. The Board of Directors will appoint a member or past member of the Board of Directors to serve on each "Walk to Emmaus" to function as "Board Representative". This person will not be a working member of the "Walk" team.

6. The Community shall elect the Board Members for 1 (one) 3 (three) year term. The exception will be to fill partial terms remaining at election time. Any partial terms of less than 12 (twelve) months shall be appointed by the Lay Director using experienced former Board Members when possible. An appointed nominations committee will present a list of potential candidates to the board at the January board meeting.

7. Board members may be excused from no more than 2 (two) monthly meetings per year (May through April), with the third occurrence being appealed to the entire Board. The current Board Secretary should be notified first if absence is to occur. If the Board Secretary is not available, the Lay Director is to be advised.

**Sponsorship:**

1. Any community member desiring to sponsor someone for the walk must go through Sponsorship training. This training can be arranged through any Board member.
2. An individual can only sponsor 1 (one) pilgrim per walk. If an individual wants to sponsor more than 1 (one), they will have to secure a co-sponsor who will take on that responsibility.
3. There must be a minimum of twenty registered pilgrims sixty days prior to a scheduled walk, or that walk will be postponed.
4. There is a deadline for receiving applications, of no later than 21 (twenty-one) days prior to a walk.

**The Monthly Gatherings:**

1. The Monthly Gatherings will generally be held on the 3rd (third) Friday of each month at 7:30 p.m.
2. The Monthly Gatherings are open to everyone; nametags and crosses may be worn.

**Committees:**

1. The Board of Directors shall elect the Community Lay Director, the Vice-Chairman and the Community Secretary at the May Meeting.

**Newsletter:**

1. The community Newsletter will be published monthly.
2. Everyone will automatically receive the Newsletter.
3. The newsletter will be mailed in a timely manner in order to arrive prior to the monthly Gathering
4. No commercial advertising of any kind or publicity for events other than any Fourth-Day Community events will be permitted in the newsletter.
5. The mailing list shall not be used by any person or group other than the Lowcountry Emmaus Community.

**Agape:**

1. The sale of anything other than publications relating to or pertinent to the "Walk to Emmaus" will be prohibited.

**Kitchen:**

1. Sponsors that help in the Kitchen should not be visible during the weekend.

**Send-off:**

1. Send-Off should be a closed function. Only persons having experienced a “Walk” or similar approved function should be included. Nametags may be worn, but not crosses.

**Candlelight:**

1. Candlelight should be a closed function. Nametags only should be worn.
2. The Board Member in charge will provide the necessary Communion elements for Send-Off, Candlelight and Closing.

**Closing:**

1. The Closing should be a closed function. Nametags and crosses should be worn.

**Team Selection:**

1. Team members should be active in a local church, the Lowcountry Emmaus Community, Gatherings and Walks. Other community members may be called upon for service in the event of a special need. All Team Members and Board of Directors should sign a “Commitment to the Walk” agreement.
2. A Lay Director-in-Training will be designated to a “Walk” in order to observe procedures and requirements for their upcoming “Walk.”

**Team Formation:**

1. Team Formation is the responsibility of the Lay Director of each Walk and is to be coordinated by the Walk Lay Director and Walk Spiritual Director with the use of and following the Team Formation Manual and the Team Training Committee.

**Weekend Walk:**

1. Speakers will not wear crosses when giving talks on the weekend.